# **System Settings**

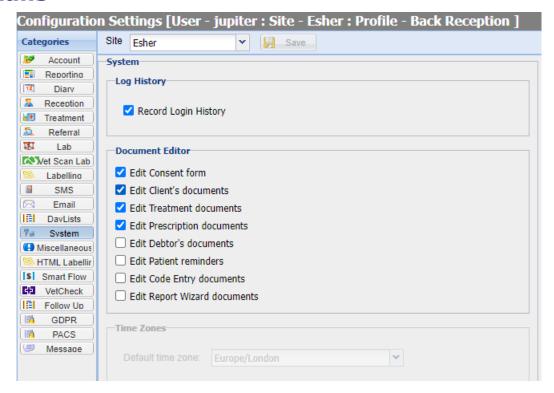
24/10/2024 12:29 pm BST

## **Summary**

System Settings can be accessed via: Administration > Settings and selecting the 'System' category.

This page documents each setting.

### **Details**



#### **Record Login History**

**Enabled** = Login history is added to audit database. This can be viewed in Administration > Logs > Login History.

**Disabled** = Login history is not recorded.

#### **Document Editor**

By selecting one or more of the tick boxes allows the user to amend the documents as soon as they are generated.

#### **Time Zones**

Shows the default time zone.

