Buying Group Import

Summary

This feature provides the ability to import a CSV file which contains the Net-Net and Net-Net-Net discount percentage provided by a Buying Group.

Note: Pricing will only import for codes that are in your Code Maintenance and will only apply to codes that have a manufacturer specified within Code Entry > Code Maintenance > Supplier & Manufacturer.

Details

What does the CSV file need to contain?

The CSV file has 4 columns. These columns are:

Column A - wholesaler product code [including leading zeros].
Column B - purchase discount 1 [manufacturer discount].
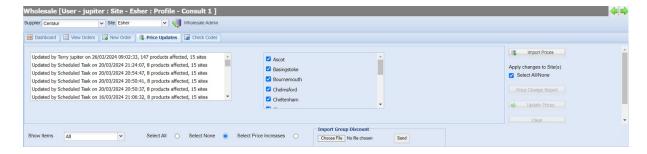Column C - purchase discount 2 [settlement discount] (Wholesaler Discount).
Column D - purchase discount 3 [not currently used – set at zero].

	A	B	C	D
1	30324442	30.5	10	0
2	30350067	0	10	0
3	30350089	0	10	0
4	30267961	30.5	10	0
5	30324941	10	10	0
6	2500456	20	10	0
7	30223966	20	10	0
8	30289942	20.5	10	0
9	30131391	25.5	10	0
10	30377981	25.5	10	0
11	2500434	25	10	0
12	30213383	0	10	0
13	30416347	0	10	0
14	2500467	30	10	0
15	30260350	10	10	0
16	30268385	110	10	0
17	30376989	10	10	0
18	2500412	30	0	0
19	30312603	0	0	0
20	30304263	0	0	0

Note: that the file assumes you already keep the product list prices maintained within your system.

How do I import the CSV file?

1. Go the Utilities>Wholesale and select the Price Updates tab. Select the supplier from the drop down.
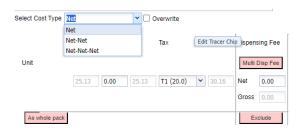
2. On this screen, you will find the **'Import Group Discount'** option

3. Select the **'Choose File'** button and browse to the file you wish to import and select **'Open'**.

4. Once done, you will receive a confirmation message.

How do I check imported information?

To check the code has imported correctly:

1. **Search for the item in Code Entry.**

2. Column B value is imported to **Net-Net-Net Override %**

3. Column C is imported to **Net-Net Override %**

4. The pricing is updated accordingly

5. To then pass on this discount to clients on selected codes, change the **cost type** within the pricing configurations within Code Entry.

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